



San Francisco Suites on Nob Hill

SAN FRANCISCO SUITES BOARD MEETING AGENDA

Sunday, June 26, 2022, in Board Room

In Person and Zoom Meeting Conference Call – 11:00 a.m.

<https://us06web.zoom.us/j/8237227881?pwd=a0pwZjNzdGtlNm5LK3lBckRJc1VwQT09>

Meeting ID: 823 722 7881 Passcode: 1U6Z3T

9:30 a.m.- Executive Session

11:00 a.m. - Call to Order and Welcome: Roll Call; Introductions; Establishment of Quorum.

Owners Forum: Owners Forum allows for the membership to present general issues and concerns relating to the Association not on today's agenda. Each owner shall have 3 minutes to address the Board.

President's Report:

1. Resolution to appoint a committee of the Board to conduct financial reviews (ACTION)
2. Reminder that owners must use their compensated time from Pandemic by August 31, 2022.
3. Discussion regarding how Board may help Owners resolve problems with old "liens".
4. Discussion about the latest Covid-19 surge in San Francisco

Approval of Minutes of the March 12, 2022, Board Meeting (ACTION)

Treasurer's Report: Current Financial Report

General Manager's Report:

1. Operations Report
2. Delinquent Accounts, Foreclosure Actions, and Disposition of Association-owned shares
3. April 2022 Tax Default Auction held by the SF Tax Collector Report (CR)
4. Report on cost of complimentary amenities
4. Employee of the Quarter is Andrew Flack, Concierge

Old Business:

1. Reserve Study 2022 repairs report (CR)
 - Discussion regarding replacement of window shades (POSSIBLE ACTION)
 - Decision regarding kitchen counter modification (POSSIBLE ACTION)
 - Boiler room floor repair (POSSIBLE ACTION)

New Business:

1. **Transfer the Reserve contribution of \$180,784.80 from WFB to Capital One Reserve (ACTION)**
2. **Summer Parlor Sale (ACTION)**
3. **Damage fee that may be assessed due to damage to the Suites by an owner or guest during their stay, and need for clear notice regarding the rule (ACTION)**
4. **Increase Valet Parking from \$52 to \$55 (ACTION)**
5. **Increase Bonus time to \$160 for Parlor and \$180 for Master (ACTION)**
6. **Discussion with ISU and IT Consultant regarding the need for cyber security postponed to September meeting**
7. **SF Suites website status**

Forward Planning:

1. Board Room remodel for 2022
2. Lobby wallpaper replacement for 2022

Adjournment

Chuck Meibeyer, President